



Total Pages: 06

SAINIK SCHOOL GHORAKHAL, NAINITAL, UTTARAKHAND

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No: SSGK/ Tentage / 2021-22

Date _____

Cost of the form Rs. 500 /- paid vide SSGK MR No. / DD No. _____ dated _____

Earnest Money Rs 5000 /- paid vide DD No. _____ dated _____

TENDER FORM FOR TENTAGE, LIGHT/SOUND ITEMS AND OTHER ITEMS

FROM 01 AUG 2021 TO 31 JUL 2022

(Any alteration / addition made in the tender form will make it null and void)

1. Sealed tenders are invited from agencies of Good repute having sound financial background and experience, by 12:00 hrs on 22 Jun 2021 for supply of the Tentage and light/ sound services items from 01 Aug 2021 to 31 Jul 2022.

2. Tender form are available at school office on payment of **Rs 500/-** (non-refundable) through **SBI DEMAND DRAFT** in favour of PRINCIPAL, SAINIK SCHOOL GHORAKHAL, payable at Bhowali, (**CODE NO. 1352**), up to 12:00 hrs on 22 Jun 2021. Earnest money of **Rs 5000/-** is to be paid by SBI Demand Draft, refundable on finalisation of tender, in favour of Principal Sainik School Ghorakhal, as mentioned above, is to be remitted along with filled-in tender form. In case the tender form is down loaded from the Internet, received by post, or by any other means, it shall accompany two separate demand drafts for **Rs 500/-** (non-refundable amount towards the cost of the form) and **Rs 5000 /-** (towards EMD). In case, cost of tender form, and /or EMD is not deposited, the tender will be summarily rejected and the draft accompanying the tender form shall be forfeited. Tenders will be opened at **1230 hrs on 22 Jun 2021** in presence of the bidders / authorised agents, in the School premises. **Principal reserves the right to accept or reject any or all tenders without assigning reasons there of**

Part I – General Information

- Manner of Depositing the bids:** Sealed Bids should be either dropped in the Tender Box (Para IV) or send by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery/ non- receipt of Bid documents. Bids sent by FAX or E-mail will not be considered (unless they have been specifically called for by these modes due to urgency) Bidders are requested to quote their e-mail ID on their letter head for expeditious communication post opening for tender/RFP documents. The bid should be packed in envelope before putting in tender Box.
- Time and date for opening of Bids:** 22 Jun 2021 (1230 hrs) (If due to any exigency, the due date for opening of the bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).

3. **Location of the Tender Box:** Guard Room, Main Gate No 02 ,Sainik School Ghorakhal only those Bids that are found in the tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid.
4. **Place of opening of the Bids:** Reception Room of Sainik School Ghorakhal .Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders . This event will not be postponed due to non-presence of your representative.
5. **Forwarding of Bids:** Bids should be forwarded by Bidders under their original memo/ letter pad inter alia furnishing the following details:-
 - (a) Complete postal and e-mail address and Fax/ Telephone No.
 - (b) GST number
 - (c) Bank Branch and address
 - (d) Name as it appears in the Bank Account
 - (e) Detail of Account number, Account Type IFSC, MICR code (Along with one cancelled cheque or photocopy of Bank Pass Book)
 - (f) PAN Number
6. **Clarification regarding contents of the RFP:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarifications sought not later than seven (07) days prior to the date of opening of the bids.. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.
7. **Modifications and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the Written notice of modifications or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail but it should be followed by a signed confirmation and should reach the purchaser not later than the deadline for submission of bids . No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security.
8. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
9. **Validity fo Bids:** The Bids should remain valid till 90 days.

Part II-General Terms & Conditions:

1. The Principal, Sainik School Ghorakhal, Nainital reserves the right to accept or reject any or all the offer either fully or partly without assigning any reason. In case of any dispute the decision of Principal, Sainik School Ghorakhal shall be final which will be disposed off within Nainital Jursidiction only.

2. There must not be errors and/or over writing on the rates written by the bidder. Corrections if any should be made clearly and initialed by the authorized signatory of the bidder along with dates.
3. The firm must enclosed copy of PAN and copy of the GST as applicable should be included in the tender and the firm should be registered with the above departments.
4. The contractor has to be note that once contract is finalised, after due negotiations of rates, has to deposit security amount @ 5% of the total cost in the form of DD, before the order for tentage items on rental basis is placed. In case the approved bidder fails to deposit security money by the due date, the EMD will stand forfeited and he has no further claim of the contract and forfeited amount
5. The EMD of unsuccessful bidders will be returned within two weeks from the date of opening of tender.
6. In case the bidder who has been awarded the work contract refuses to carry out the work, the EMD deposited by him will be forfeited.
7. No payment will be made in advance. The final payment will be made on receipt of bill on successful completion of the function.
8. Specification of various items required for the function is as under:-
9. The above mentioned details, terms and conditions have been read and understood by me/us and I/we express my /our acceptance towards them same.
10. Payment will be made by RTGS/NEFT only, once in a month on submission of the corrected and verified bill through the staff in charge, for total number stitched clothes actually given to the students. Payment will be made within a month from the date of the receipt of the corrected bill. Alternatively, the school would prefer to directly credit the amount to the agency's business account with State Bank of India, through core banking system. 2% of TDS deduction from each payment will be made, as per rules of Income Tax. **No advance payment is permissible.**

Signature of the Bidder.

Enclosed Demand Draft for

Name: _____

(a)Rs.500/- towards cost , and / or

Address_____

**(b) for Rs. 5000/- as EMD along with
this Tender Form .**

Tel : _____

(Tick / Strike out as applicable)

E-mail (if any) : _____

Name of Account Holder _____

Branch of Bank & Place _____

A/c number _____

IFSC code No _____

MICR No. _____

Enclosed cancel cheque/Pass book photo copy

**ADM OFFICER
SAINIK SCHOOL GHORAKHAL**

**SAINIK SCHOOL GHORAKHAL (NAINITAL)
TENTAGE ITEMS (RENTAL BASIS)**

SI No	Item	Quantity	Rate Per day
(a)	Water Proof Tent	30'x120'	
		30'X60'	
(b)	Sofa Set with Centre Table, cover, flower vase & Carpet (Kaleen)	Set	
(c)	VIP Dunlop Chairs with cover	each	
(d)	Plastic Chair with cover	each	
(e)	Plastic Chair	each	
(f)	Unitex red/green	Per Sq Ft	
(g)	Barricading	RFT	
(h)	Decoration of gate with light and flower	each	
(j)	Water camper 20 ltr with cane & disposal glass	each	
(k)	Mobile Toilet	each	
(l)	Stage 30'x20'x5'	each	
(m)	Pipe Pandal	Per sq ft	
(n)	Side Wall	RFT	
(p)	Ceiling	sq sq ft	
(q)	Gubba	Per mtr	
(r)	Pole cover	each	
(s)	Musking curtain	each	
(t)	Kaleen	Sqft	

In addition to the above, the following rates may also be quoted:-

SI No	Item	Quantity	Rate per day
(a)	Mattress 6'x3'	each	
(b)	Bed Sheet	each	
(c)	Pillow with cover	each	
(d)	Blanket	each	
(e)	Quilt with cover	each	
(f)	Full Plates Acrylic with table spoon	each	
(g)	Hot Case big size with lid and serving spoon	each	
(h)	Tea and Coffee Vending Machiene	each	
(j)	Wash Basin	each	
(k)	Table frill	each	

Rate should be quoted with installation and with transport

Sig _____
 Name _____
 Address _____
 Cont No _____

LIGHT AND SOUND SYSTEM (RENTAL BASIS)

SI No	Item	Quantity	Rate
1	LED lights	Each per day	
2	Beam Lights	each Each per day	
3	Stage Light	each per day	
4	LED Screen	each per day	
	Size 10'x8'	each per day	
	Size 12'x12'	each per day	
	Size 16'x12'	each per day	
	Size 24'x18'	each per day	
	Size 30'x18'	Each per day	
5	Par Light	each per day	
6	Spot light	each per day	
	Sapri Light	each per day	
7	Areana Light	each per day	
8	62 KV Salient Generator sets with diesel	Per day charges	
9	Lighting of Main Building	Per day charges	
10	Lighting of Auditorium and Cadets' Mess 01 side	Per day charges	
11	Amplifire	each per day	
12	Mixer	each per day	
13	Mike with lead	each per day	
14	Mike Cordless	each per day	
15	Collar mike	each per day	
16	CD/DVD player	each per day	
17	Mike Stand big	each per day	
18	Mike Stand small	each per day	
19	Podium mike	each per day	
20	Speaker	each per day	
21	Monitor	each per day	

Rate should be quoted with installation and operating

Sig _____

Name _____

Address _____

Cont No _____

Note: All Pages are to be signed before dropping in Tender Box