



SAINIK SCHOOL GHORAKHAL

Tele : 05942-220051

E-mail : ssghorakhal@gmail.com

Total Page : 04

No: SSGK /QM / PARKING /2021-22

Date _____

Cost of the form Rs. 500/- paid vide SSGK MR No. / DD No. _____ dated _____

Earnest Money Rs 3000/- paid vide DD No. _____ dated _____

TENDER FORM FOR PROVISIONING OF VEHICLE PARKING SERVICES

FROM 01 MAY 2021 TO 30 APR 2022

(Any alteration / addition made in the tender form will make it null and void)

1. Sealed tenders are invited from agencies of good repute having sound financial background and experience, by **12:00 hrs on 16 Feb 2021**, for provisioning of Vehicle Parking services purely on contract basis from 01 May 2021 to 30 Apr 2022.

2. Tender forms would be available at school office on payment of **Rs 500/-** (non-refundable) by **SBI DEMAND DRAFT** in favour of PRINCIPAL, SAINIK SCHOOL GHORAKHAL, payable at Bhowali, (**CODE NO. 1352**), up to **12:00 hrs on 16 Feb 2021**. Earnest money of **Rs 3000/-** is to be paid by SBI Demand Draft, refundable on finalisation of tender, in favour of Principal Sainik School Ghorakhal, as mentioned above, is to be remitted along with filled-in tender form. Photocopy of Money Receipt issued by the School, vide which the tender form was purchased, shall also be attached with the filled in Tender Form for verification. In case the tender form is down loaded from the Internet, received by post, or by any other means, it shall accompany two separate demand drafts for **Rs 500/-** (non-refundable amount towards the cost of the form) and **Rs 3000 /-** (towards EMD). In case, cost of tender form, and /or EMD is not deposited, the tender will be summarily rejected and which ever single draft accompanying the tender form shall be forfeited. Tenders will be opened at **1230 hrs on 16 Feb 2021** in presence of the bidders / authorised agents, in the School premises. **Principal reserves the right to accept or reject any or all tenders without assigning reasons there of.**

Part I – General Information

- Manner of Depositing the bids:** Sealed Bids should be either dropped in the Tender Box (Para IV) or send by registered post at the address given above so as to reach by the due date and time. Late tenders will not be considered. No responsibility will be taken for postal delay or non-delivery/ non- receipt of Bid documents. Bids sent by FAX or E-mail will not be considered (unless they have been specifically called for by these modes due to urgency) Bidders are requested to quote their e-mail ID on their letter head for expeditious communication post opening for tender/RFP documents. The bid should be packed in envelope before putting in tender Box.
- Time and date for opening of Bids:** 16 Feb 2021 (1200 hrs) (If due to any exigency, the due date for opening of the bids is declared a closed holiday, the Bids will be opened on the next working day at the same time or on any other day/time, as intimated by the Buyer).
- Location of the Tender Box:** Guard Room, Main Gate No 02 ,Sainik School Ghorakhal only those Bids that are found in the tender box will be opened. Bids dropped in the wrong Tender Box will be rendered invalid.
- Place of opening of the Bids:** Reception Room next to Gate No. 02 of Sainik School Ghorakhal .Bidders may depute their representatives, duly authorized in writing, to attend the opening of Bids on the due date and time. Rates and important commercial/technical clauses quoted by all Bidders will be read out in the presence of the representatives of all the Bidders . This event will not be postponed due to non-presence of your representative.

5. **Clarification regarding contents of the RFP:** A prospective bidder who requires clarification regarding the contents of the bidding documents shall notify to the buyer in writing about the clarifications sought not later than seven (07) days prior to the date of opening of the bids.. Copies of the query and clarification by the purchaser will be sent to all prospective bidders who have received the bidding documents.
6. **Modifications and Withdrawal of Bids:** A bidder may modify or withdraw his bid after submission provided that the written notice of modifications or withdrawal is received by the Buyer prior to deadline prescribed for submission of bids. A withdrawal notice may be sent by e-mail but it should be followed by a signed confirmation and should reach the purchaser not later than the deadline for submission of bids . No bid shall be modified after the deadline for submission of bids. No bid may be withdrawn in the interval between the deadline for submission of bids and expiration of the period of bid validity specified. Withdrawal of a bid during this period will result in Bidder's forfeiture of bid security.
7. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post- tender correction may invoke summary rejection with forfeiture of EMD. Conditional tenders will be rejected.
8. **Validity fo Bids:** The Bids should remain valid till 90 days.

9. **TERMS AND CONDITIONS FOR PROVISIONING OF VEHICLE PARKING SERVICES.**

(a) The rates quoted should be as one time rebate for high standards for vehicle parking services to the visitors, outside the school gate (golu mandir area) for the period from 01 May 2021 to 30 Apr 2022. The contractor must enclose a copy of Pan card Adhar card alongwith tender, If contractor does not enclose the above mentioned copies of the document alongwith the tender, the tender will be rejected at the time of opening of tender.

(b) The tenderer is to note that once contract is finalised, if necessary, after due negotiations of rates, has to deposit at rent in advance in the form of DD, before the order for services is placed. This amount is in consideration with the rebate amount received by the School during previous year. It may be noted, conditions permitting, Principal, Sainik School Ghorakhal may decide to convert the tender procedure into opens auction, if better rebate/competition is expected. Soon after a decision with respect to rates and award of contract is arrived, the contractor, who has qualified shall deposit **Rs 5000 /-** towards security amount, on the same day. Failure on the part of Contractor to deposit the Security amount shall invite cancellation of award of contract and the School is at liberty to award the contract to the next highest bidder, with out any prejudice.

(c) Contract personnel employed by the contractor will meticulously follow the schedule and standards drawn by the school towards vehicle parking services befitting the standards of Sainik School. It shall be ensured by the contractor that, at no time personnel employed by him misbehave, argue etc, with the visitors, keeping in mind, the image of this prestigious institution. Defence, Government vehicles etc, shall be exempted from paying the prescribed parking charges.

(d) Request for reduction of rebate under any circumstances, will not be considered, once the rates are finalised. Hence, the bidder is to quote rates accordingly, keeping the market forces factor in mind. The market standing of the contractor in terms of permanent shop, infrastructure, financial soundness, previous service to the school, etc. shall be verified before award of the contract.

- (e) In the event of irregular, delayed or failure of services on the stipulated date and time, or non submission of the agreed rebate rate installments, the school is at liberty to avail vehicle parking services from the local resources. In such cases, during the period of contract, if the Principal, Sainik School Ghorakhal is convinced that the failure in meeting the demand either in part or full is due to the carelessness or negligence of the service provider, the entire rebate and security amount paid by the contractor shall be forfeited without any notice, due to said inability on the part of the contractor, to continue with the contract as per the approved tenure and the contract shall be awarded to the next agency, with out any prejudice.
- (f) In case of any dispute, the decision of the Principal, Sainik School Ghorakhal shall be final which will be disposed off with in the Nainital court jurisdiction only.
- (g) Income tax as per Govt rule will also deposited by the contractor alongwith parking rent.
- (h) Rate should be written in figure as well in words also.
- (j) The sealed envelope of the tender paper of services will be stipulated with the category for which the tender is submitted i.e. **TENDER FOR PROVISIONING OF VEHICLE PARKING SERVICES** for **2021-2022**.
- (k) The contractor will be responsible for Cleanliness of parking area.
- (l) The contractor will display the rates of parking of vehicles.
- (m) The area of parking of vehicles is earmarked near Gen Set area and shopping complex area (near second gate of golu baba temple.
- (n) During any event in School whereby large gathering in school is expected, proper parking management will be the responsibility of tenders and parking charges should not be more than the rate mentioned in tender.
- (n) After the tendering procedure if any contractor would like to withdraw his tender, shown his inability to take up the contract after negotiation or in any reason not able to sign the agreement bond, the EMD deposited by the contractor will stand forfeited and he will have no further claim for the contract and forfeited amount.
- (o) An agreement bond is to be executed on a non-judicial paper of Rs.100- value by the approved supplier/ contactor before placement of order.

4. **SPECIFICATIONS OF VEHICLE PARKING SERVICES TO BE PROVIDED**

(Rate of rebate is to be quoted by the tenderer)

SI.No.	Item	Rebate Rate (Subject to minimum of Rs 8000/- per month) payable by the Contractor to the School in advance
--------	------	---

(a) Provisioning of Vehicle Parking Services at School premises near Golu Mandir area, outside the school gate. The rates chargeable for each category of vehicle by the Contractor are as follows

(i) Rs **5** /- for two wheelers like Scooter, Motorcycle, e.t.c

(ii) Rs **30** /- for smaller size four wheelers like Car, Jeep, e.t.c

(iii) Rs **50** /- for four wheelers like Bus, Truck, Minibus, Tempo Traveller e.t.c

(iv) Rs **200** /- monthly charges for Taxis

Rs _____ per month

5. The above mentioned details, terms and conditions from SI. No 1 to 3 (n) have been read and understood by me/us and I/we express my /our acceptance towards them same.

Signature of the Bidder.

Name: _____

Address _____

Tel : _____

E-mail (if any) : _____

State Bank of India Account Number: _____

**Enclosed Demand Draft for
(a)Rs.500/- towards cost , and / or**

**(b) for Rs.3,000/- as EMD along with this
Tender Form .**

(Tick / Strike out as applicable)

**ADM OFFICER
SAINIK SCHOOL GHORAKHAL**

Note: All Pages are to be signed before dropping in Tender Box.